

**OVERCOMING BARRIERS**  
**Additional Consent (MENTORS – Helping Hands)**  
*Importance of Attendance and Paperwork*

As a part of this organization you are required to be professional and dependable. **Teachers rely on helping hands for support in their classroom. Additionally, the students all look forward to the extra attention from their mentor.** Due to this, we ask that you go to the school on time and to every scheduled time. We understand that sickness and scheduling conflicts come up, but please keep in mind that the students count on you being there as well as the teachers. Most of the children we work with need one on one attention. If you are not showing up, it is very difficult for the teachers to run the class/conduct their lesson as planned. If you are going to miss, please contact the teacher and the Helping Hands Coordinator **AT LEAST 24 HOURS** prior to the session. This is important because we need to know that the student(s) you are working with has consistent and dependable support in their class. The children look forward to forming a bond with you and working with you on a weekly basis.

We ask you take this position as a mentor as if it were a job. You should dress and act like a teacher coming into the classroom. You must follow the dress code of the school. **Please come to the school dressed appropriately in an Overcoming Barriers t-shirt or JMU shirt with khaki pants or shorts. (shorts must be an appropriate length).** Mentors are required to all wear athletic shoes and be able to move around with their mentee.

In addition, this program requires minimal paperwork on your part, including the surveys at the beginning of the program and at the end. All of this paperwork is EXTREMELY important for us to continue to be able to offer these services. **To put it simply, if we do not receive ALL of the paperwork for each mentor, they essentially do not count as a participant in our program, in the eyes of our grant supervisor.** If we do not have all of the paperwork for each mentor, we could lose our funding, resulting in us not being able to offer anymore services.

We are having you sign these to hopefully demonstrate the importance of what we are doing. **Thank you for your time and your commitment to these children and their needs! !** Please to not hesitate to contact Dr. Moran ([morante@jmu.edu](mailto:morante@jmu.edu)), Project Director or Tricia Cohen ([cohenpe@dukes.jmu.edu](mailto:cohenpe@dukes.jmu.edu)), Director of Helping Hands with any questions that you may have!

By signing below, you understand the above statements and agree to given to you as well as attend all sessions unless an emergency arises. In addition, I agree to adhere to the rules of my mentee's and my teacher's classroom. PLEASE INITIAL NEXT TO EACH PARAGRAPH TO CONFIRM UNDERSTANDING

Mentor Name Printed: \_\_\_\_\_

Mentor Signature: \_\_\_\_\_

Date: \_\_\_\_\_